

SAP Ariba Network registration

Adding bank details on
invoices



Submit bank data

To submit an invoice, a bank account should be maintained in your Ariba Network account. Follow the steps to store your bank account details in your account.

1. Navigate via <circle with your initials> to <Settings> to <Remittances>.

The screenshot shows the SAP Business Network Enterprise Account interface. The top navigation bar includes 'SAP Business Network', 'Enterprise Account', and 'TEST MODE'. The main navigation menu lists 'Home', 'Enablement', 'Discovery', 'Workbench', 'Orders', 'Fulfillment', 'Invoices', 'Payments', 'Catalogs', 'Reports', and 'More'. A search bar is present with filters for 'Orders and Releases', 'Eneco - TEST', 'Exact match', and 'Order number'. The dashboard displays four key metrics: 51 New orders, 62 Orders, 3 Rejected invoices, and €0.0 EUR Remittances, all for the last 31 days. Below the dashboard are 'My widgets' for Purchase orders (€490 M EUR) and Invoice aging (€32.9 M EUR). A right-hand sidebar menu is open, showing 'Account Settings', 'Customer Relationships', 'Users', 'Notifications', 'Application Subscriptions', 'Account Registration', 'Network Settings', 'Electronic Order Routing', 'Electronic Invoice Routing', 'Accelerated Payments', 'Remittances', and 'Data Deletion Criteria'. The 'Settings' and 'Remittances' items are highlighted with red boxes. The Eneco logo is visible in the bottom right corner.

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2. The screen under tab <Settlement> is automatically displayed. Click now on button <Create>. In case of existing remittances, choose Edit.

SAP Business Network Enterprise Account TEST MODE ? NL

Network Settings Save Close

[Electronic Order Routing](#) [Electronic Invoice Routing](#) [Accelerated Payments](#) [Settlement](#) [Data Deletion Criteria](#)

* Indicates a required field

[Set up early payments auto-acceptance rule](#)

EFT/Check Remittances

Address	City	State	Country/Region	Default
<input type="radio"/> Torenallee 45	Eindhoven		Netherlands	Yes

Edit Delete Create

Notifications

Type	Send notifications when...	To email addresses (one required)
Payment Profile	<input type="checkbox"/> Send a notification when remittance addresses and payment profiles are changed.	



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3. Fill under 'Remittance Address' all marked fields.

Please do mark this address as default.

Remittance Address

Address 1:*	<input type="text" value="Street"/>
Address 2:	<input type="text"/>
Postal Code:*	<input type="text" value="1234aa"/>
City:*	<input type="text" value="Apeldoorn"/> 
State:	<input type="text" value="Select"/> 
Country/Region:*	<input type="text" value="Netherlands [NLD]"/> 
Contact:	<input type="text" value="Select contact"/> 
	<input checked="" type="checkbox"/> Make this address default
	<input type="checkbox"/> Factoring Service



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4. Check the below check box to ensure the bank data is defaulted on the invoice.

Remittance ID Assignment

Customer	Remittance ID

Include Bank Account Information in invoices.

5. Select in <Preferred payment method> 'Credit Transfer'.

Payment Methods

Preferred Payment Method:

6. 'ACH' data is not required as Eneco is not using clearing houses.



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7. Fill below 'Wire Transfer' the bank data under 'Beneficiary Bank'.

WIRE TRANSFER

Beneficiary Bank

Account Name:	<input type="text" value="InnoVino BV"/>
Account #:	<input type="text" value="1234894536"/>
Confirm Account #:	<input type="text" value="1234894536"/>
Account Type:	<input type="text" value="Checking"/>
SWIFT Code <input type="text" value="v"/>	<input type="text" value="SNSBNL2A"/>
Confirm SWIFT Code:	<input type="text" value="SNSBNL2A"/>
IBAN:	<input type="text" value="NL25QWERT1234894536"/>
Bank Name:	<input type="text" value="QWERTY bank"/>
Branch Name:	<input type="text"/>
Address 1:	<input type="text"/>
Address 2:	<input type="text"/>
Postal Code:	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text" value="Selecteren"/>
Country/Region:	<input type="text" value="Nederland [NLD]"/>
Bank Phone:	<input type="text" value="NLD 31"/> <input type="text"/> <input type="text"/>

Account name: account holder name

Account #: bank account number or IBAN

Account type: Select 'Checking'

Select Bank-ID: Choose 'SWIFT-code'

Enter the SWIFT-code of your bank

IBAN: Please provide full IBAN

Name of bank: e.g. Rabobank

Country/Region: Enter the country

Other fields are optional



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8. Click <Ok>.

Credit Card

Accept credit card: Yes No

OK Cancel

9. Click <Save> and <Close>

SAP Business Network Standard Account [Get enterprise account](#) ? SC

Network Settings Save Close

[Electronic Order Routing](#) [Electronic Invoice Routing](#) [Accelerated Payments](#) [Settlement](#) [Data Deletion Criteria](#)

* Indicates a required field

