

Instruction

SAP Ariba Network registration

**Receiving PO Email & Creating an
Account**

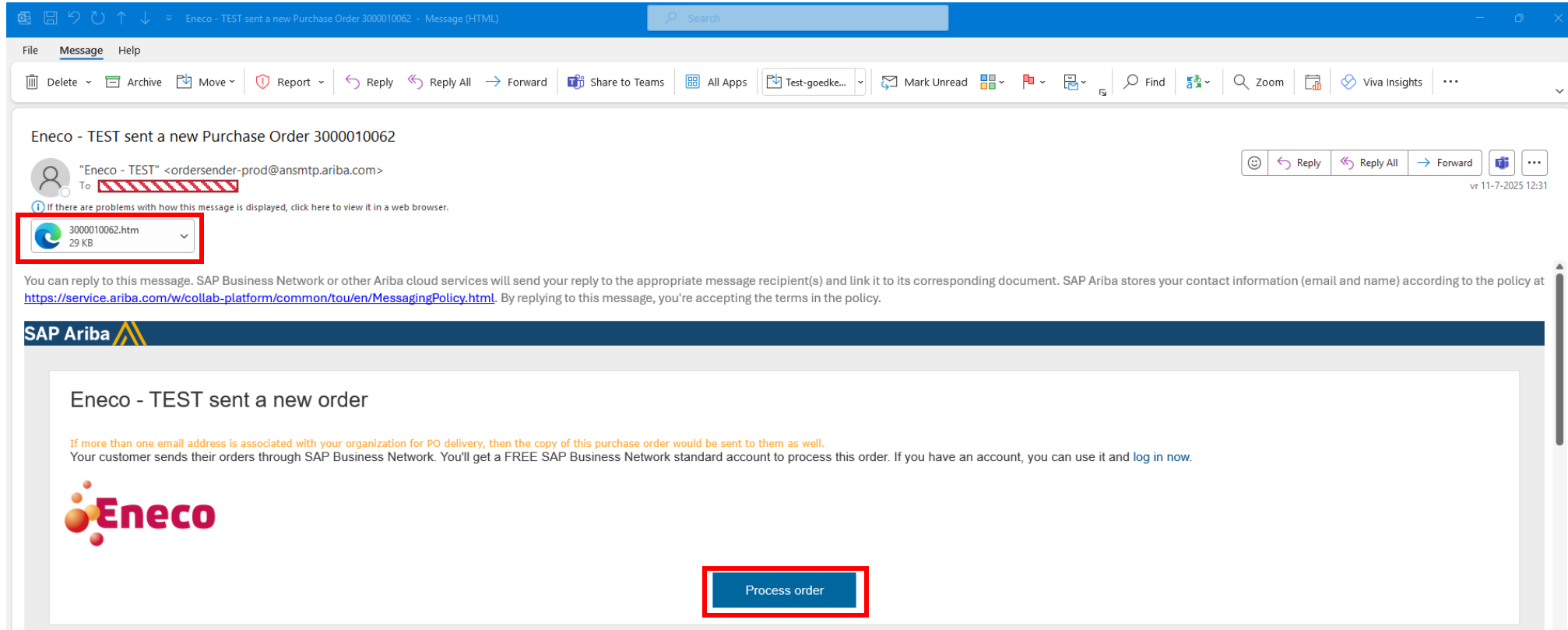
28 August 2025



Create Account

To process an order via the SAP Business Network, you need to create an account. You will receive an email from Eneco when an order is sent to you via the SAP Business Network.

1. Click on 'Process Order' in the email you receive from Eneco. You will then be redirected.



The screenshot shows an email client interface. The email is from "Eneco - TEST" <ordersender-prod@ansmtp.ariba.com> to a redacted address. The subject is "Eneco - TEST sent a new Purchase Order 3000010062". A red box highlights a link to "3000010062.htm" (29 KB). Below the email content, there is a section titled "SAP Ariba" with the text "Eneco - TEST sent a new order". A red box highlights a blue button labeled "Process order".

Eneco - TEST sent a new Purchase Order 3000010062

"Eneco - TEST" <ordersender-prod@ansmtp.ariba.com>
To: [Redacted]

3000010062.htm
29 KB

You can reply to this message. SAP Business Network or other Ariba cloud services will send your reply to the appropriate message recipient(s) and link it to its corresponding document. SAP Ariba stores your contact information (email and name) according to the policy at <https://service.ariba.com/w/collab-platform/common/tou/en/MessagingPolicy.html>. By replying to this message, you're accepting the terms in the policy.

SAP Ariba

Eneco - TEST sent a new order

If more than one email address is associated with your organization for PO delivery, then the copy of this purchase order would be sent to them as well.
Your customer sends their orders through SAP Business Network. You'll get a FREE SAP Business Network standard account to process this order. If you have an account, you can use it and [log in now](#).

Eneco

Process order



This purchase order was delivered by SAP Business Network. For more information about Ariba and SAP Business Network, visit <https://www.ariba.com>

To:
Supplier English-TEST
Amerikastraat 3
5232 BE Den Bosch
Netherlands
Phone:
Fax:
Email:

Purchase Order
(New)
3000010062
Amount: 10.000,00 EUR
Version: 1

Body: For this Purchase Order the Eneco's General Conditions of Purchase apply. However, when we refer to a contract number in the field Eneco Contract Number below the contractual agreements made in the contract apply. By placing this Purchase Order, you confirm that you have read the General Conditions of Purchase or Contractual agreements and agree with both its applicability and contents.

<https://www.eneco.com/procurement/>



Create Account

2. Now click on 'Create New Account'.

Note: If your organization already has a SAP Business Network supplier account, you can choose 'Use Existing Account' to link an existing account with Eneco. **If you are not sure if your company has an account you can check the 'Review accounts'.**

Benefits of a business relationship on SAP Business Network

- 1. Digitalize your business**
Collaborate with your customer on the same secure network, while improving efficiency with paperless processes
- 2. Ensure resiliency and sustainability**
Boost customer satisfaction, simplify the sales cycle
- 3. Act with Intelligence**
Turn insights from SAP Business Network into your competitive advantage

[Learn more](#)
[About this invitation](#)

Eneco

Connect with Eneco - TEST on SAP Business Network to collaborate.

We found existing accounts based on the information in the invite. Please review.

[Review accounts](#)

or

[Use existing account](#) ⓘ

[Create new account](#) ⓘ

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Create Account

3. Enter your organization's information

Required fields are marked with a red asterisk.



Create an account to connect and collaborate
with Eneco - TEST on SAP Business Network

Company information

DUNS number



[Don't know your DUNS number?](#)

Company (legal) name *

Country/Region *



Address line 1 *

Address line 2

Postal code *

City *



Create Account

3. Fill in your information and click on 'create account'

Required fields are marked with a red asterisk.

Administrator account information ⓘ

First name * Last name *

Tomas Vonk

Email *

☒ Use my email as my username

Password * Repeat password *

Business role *

Systems Administrator

☒ I have read and agree with the [Terms of Use](#).

☒ I hereby agree that SAP Business Network will make parts of my Personal Data (as defined in the [Privacy Statement](#)) accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings.

Please see the [Privacy Statement](#) to learn how we process personal data.

☐ I'm not a robot

reCAPTCHA
Privacy - Terms

Create account

Create Account

Your received PO is now displayed in your SAP Business Network supplier account. You can only fully process it once additional account settings have been configured.

5. Click on 'Done'

SAP Business Network Standard Account [Get enterprise account](#) **TEST MODE**

?

TV

Purchase Order: 3000010062

Done

Create Order Confirmation

Create Ship Notice

Create Service Sheet

Create Invoice


Download

Print


More

Order Detail

Order History



From:
N.V. Eneco
Marten Meesweg 5
3068 AV ROTTERDAM
Netherlands

To:
Supplier English-TEST
Amerikastraat 3
5232 BE Den Bosch
Netherlands
Phone:
Fax:
Email: 

Purchase Order
(New)
3000010062
Amount: 10,000.00 EUR
Version: 1

Payment Terms ⓘ
NET 30
Net Due in 30 Days

Routing Status: Sent

Comments
Comment Type: Terms and Conditions
Body: For this Purchase Order the Eneco's General Conditions of Purchase apply. However, when we refer to a contract number in the field Eneco Contract Number below the contractual agreements made in the contract ... [View more »](#)

Other Information
Terms and Conditions: Goods and services are purchased subject to the Eneco's General Conditions of Purchase, published on <https://ene.co/AIV-NL> and relevant contractual documents applicable and agreed upon for a Eneco Contract Number.
siteSpecificProceduresTermsConds: Goods and services are purchased subject to the Eneco's General Conditions of Purchase, published on <https://ene.co/AIV-NL> and relevant contractual documents applicable and agreed upon for a Eneco Contract Number.
allDetailOC: notAllowed
Company Code: 1003

[View less »](#)

Feedback

